



**ASPIRE  
INTERNATIONAL**

# Steps to Enrolment



## **Our Vision**

To inspire lifelong learners who will thrive in a global world through an interactive academic foundation, critical thinking, and creativity.

## **Our Mission**

To provide an inclusive and engaging education that fosters independent learning, cultural awareness, and a sense of responsibility.



# Welcome

to **Aspire International School (AIS)**.

Welcome to Aspire International School, where curiosity is nurtured, individuality is celebrated, and every child is empowered to reach their full potential. Set in the inspiring environment of the Algarve, Aspire offers a forward-thinking international education that balances academic excellence with personal growth, creativity, and wellbeing.

Our inclusive community, experienced educators, and globally minded curriculum work together to prepare students not only for academic success, but for life beyond the classroom. Confident, compassionate, and ready to thrive in an ever-changing world.

We aim to make joining Aspire International School as smooth and welcoming as possible. Below is our clear, step-by-step guide for families interested in enrolling their child.

Kind regards,

Kathryn and Ian



**Kathryn Germain**  
Director



**Ian Bailey**  
Director

# 1. Initial contact

Parents are welcome to call us with any immediate questions. You can reach us on either of the phone numbers listed on our website. If you prefer to write, the next step is to complete an enquiry form on our website [aspireinternational.school/contact](https://aspireinternational.school/contact) or email us directly at: [learn@aspireinternational.school](mailto:learn@aspireinternational.school)

## **Your enquiry should include:**

*Child's full name*

*Age and current year group*

*Educational background (e.g. British curriculum, bilingual school, etc.)*

*Prospective start date (e.g. January 2026 or September 2026)*

# 2. Arranging a Meeting or School Tour

Once we receive your enquiry, our office team will contact you to arrange: **An online meeting**, or **An in-person tour of the school** (depending on availability and your preference)

This is an opportunity to learn more about our approach, curriculum and facilities, and to ask any personalised questions.

# 3. Trial Days (strongly recommended)

We strongly encourage prospective pupils to spend some time in school before enrolling. This helps students feel confident and ensures a smooth transition.

Aspire International School offers up to three free trial days, which can be: **Taken consecutively**, or **Spread out across several weeks** (depending on availability)

These trial days give students the chance to meet teachers and classmates, and experience our learning environment firsthand.



## 4. Completing the Enrolment Form

Once families are happy to proceed, the next step is to complete the on-line enrolment form - <https://aspireinternational.school>.

After submitting the form, you will receive an automated email outlining the next steps. These are:

### a) Joining Fee

A €195 + IVA joining fee is required.

Please note: The enrolment form cannot be fully accepted until this fee has been paid.

### b) Submission of School Reports

Parents must send their child's most recent school report to the relevant section:

- **Primary pupils:** [micaela.graca@aspireinternational.school](mailto:micaela.graca@aspireinternational.school)
- **Secondary pupils:** [kathryn.germain@aspireinternational.school](mailto:kathryn.germain@aspireinternational.school)

These reports are used to help us plan for your child's successful transition into our school.

## 5. Final Administration and Welcome

Any further questions during the enrolment process should be directed to [office@aspireinternational.school](mailto:office@aspireinternational.school)

The office will reply directly or forward your query to the appropriate staff member.

Once enrolment is confirmed, we will add parents to our parent mailing list so that you can receive all relevant information ahead of your child's first day.



